



**COUNTY OF LAKE  
BOARD OF SUPERVISORS**  
Courthouse - 255 North Forbes Street  
Lakeport, California 95453  
TELEPHONE (707) 263-2368  
FAX (707) 263-2207

**Jim Comstock**  
District 1

**Jeff Smith**  
District 2

**Jim Steele**  
District 3

**Anthony W. Farrington**  
District 4

**Rob Brown**  
District 5

September 22, 2015

The Honorable Stephen O. Hedstrom  
Presiding Judge of the Superior Court  
255 North Forbes Street  
Lakeport, CA 95453

RE: Response to the 2014/2015 Grand Jury Final Report

Dear Judge Hedstrom:

Pursuant to Penal Code Section 933, the Board of Supervisors is submitting this response to the FY 2014/2015 Civil Grand Jury Final Report.

The Board's response is presented in the same sequence as the recommendations appear in the Final Report. We have provided a response to all items for which the report indicated a response was required by the Board of Supervisors. Responses from both appointed and elected department heads are attached hereto, in so much as they were provided to the Board.

As always, the Board of Supervisors appreciates the efforts of the Civil Grand Jury to assist in improving the operations of County government.

#### OVERALL COMMENTS ON REPORT

The Board would like to thank each member for their time and thoughtful consideration of each issue before it. We submit the following responses to each item as requested by the 2014/2015 Civil Grand Jury.

#### RESPONSE TO GRAND JURY RECOMMENDATIONS

#### RESPONSE TO CIVIL GRAND JURY RECOMMENDATIONS

##### A. DENTENTION FACILITIES IN LAKE COUNTY

**Recommendation #1:** Should the Superior Court have a need to use the holding cells at South Lake Superior Court, the Sherriff of Lake County should contact the appropriate agency to ensure the cells meet with all in-custody security and public safety standards.

**Response #1:** The Board refers to and concurs with the Sheriff's response and is pleased that all active detention facilities that are being used in Lake County are in compliance.

## B. FOOD SAFETY FUNDING IN LAKE COUNTY

**Recommendation #1:** EHD should continue to aggressively recruit a third inspector.

**Response #1:** The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director.

**Recommendation #2:** In accordance with the California Retail Food Code (Health and Safety Code Sections 11438, 114387, 114395, 114419.3), when inspection violations are identified, offending organizations should have to pay the defined fine or fee. We recommend that the amount of the fine or fee should be based on the severity of the violations, the level of risk faced by the public, and/or the limits set by the Code.

**Response #2:** The Board is pleased the Health Services Director, the Environmental Health Director and the Deputy Director of Health Services Administration/Fiscal, with input from the District Attorney, have been discussing options including ordinance changes, fee increase and penalties to address this recommendation with the County Administrative Officer. We look forward to these solutions being brought to our Board in the near future.

**Recommendation #3:** When inspection violations are identified, offending organizations should be required to pay a set rate for EHD inspectors for every re-inspection. This may require a change in current County ordinances.

**Response #3:** The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director.

**Recommendation #4:** There should be an annual increase in permit fees.

**Response #4:** The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director.

**Recommendation #5:** Since some County departments (i.e. IT) charge other County departments/agencies for their services, EHD should be able to charge County departments/agencies for their services or be paid for them out of County funds.

**Response #5:** The Board is pleased that the Health Service Department has implemented some charges to other departments.

**Recommendation #6:** A way should be found to make up lost revenue from fee waivers granted by the Board of Supervisors.

**Response #6:** This loss of revenue is covered by realignment revenues.

**Recommendation #7:** Have staff certified as trainers in this field and start offering training for a fee (like that required for a Food Handlers Permit which is no longer offered locally.)

**Response #7:** The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director, and may consider this recommendation if a need arrives in the future.

**Recommendation #8:** In coordination with Californian Retail Food Code (Health and Safety Code Section 114381(e)), develop a color coded/alpha-numeric system posted on each facility

that the public can easily see to verify the safety rating of the organization and that a current, valid permit exists.

Response #8: The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director, and looks forward to potential solutions.

Recommendation #9: Research the possibility of opening an EHD testing laboratory as an income generator and offer those services to other counties.

Response #9: The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director.

Recommendation #10: To ensure that all permit funds due are collected, online sources should be used to identify new start-up food service organizations in the area.

Response #10: The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director, and is pleased that the department uses a variety of methods to identify new restaurants.

Recommendation #11: Develop a program to recruit student interns (paid or unpaid) among college students in California.

Response #11: The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director

Recommendation #12: Post organization in violation on the EHD website. Add the website address to the posted permit ([http://www.co.lake.ca.us/Government/Directory/Environment\\_Health.htm](http://www.co.lake.ca.us/Government/Directory/Environment_Health.htm)).

Response #12: The Board refers to and concurs with the responses from both the Health Services Director and the Environmental Health Director.

### C. IN-HOME SUPPORTIVE SERVICES

Recommendation #1: Provide a more extensive background check that extends outside of the State of California.

Response #1: The Board refers to and concurs with the Social Service Director's response, particularly given that the majority of IHSS providers are selected by their recipients and the recipient can knowingly waive provider disqualification and hire them anyway.

Recommendation #2: Provide random drug testing of providers to increase public confidence and protect vulnerable recipients.

Response #2: The Board refers and concurs with the Social Service Director's response. A number of years ago, the Lake County Board of Supervisors desired to implement drug testing for IHSS providers but was not successful in doing so because the IHSS provider union would not agree to it.

Recommendation #3: Provide additional vehicles for IHSS social workers.

Response #3: The Board is pleased that during fiscal year 14/15, the Department of Social Services expanded its fleet greatly, including the addition of four vehicles to Adult Services, for use by the IHSS social workers. One additional vehicle is to be added to the Adult Services fleet in fiscal year 15/16.

**Recommendation #4:** Increase wages to attract and retain more qualified providers and provide a livable wage.

Response #4: The Board refers to the Social Services Director's response. The current Memorandum of Understanding (MOU) establishing provider wages runs through September 30, 2016.

**Recommendation #5:** Increase training for providers that perform higher ranking tasks in each category.

Response #5: The Board is pleased that the Social Services Director and the Department of Social Services are developing a mandatory comprehensive, four-day hands-on training for care providers desiring to be listed on the care provider Registry. It is anticipated that this training will be available in fall 2015.

**Recommendation #6:** Establish a certificate program for advanced training for providers as part of a pay incentive program.

Response #6: The Board concurs and refers to the Social Services Director's response, and is pleased that staff is working on plans to pay a stipend and provide a certificate to each provider who successfully completes the expanded training.

**Recommendation #7:** Purchase on-site input devices with the reporting software installed and train social workers in their use.

Response #7: The Board concurs and supports the Social Services Director's response, and is pleased that personal engagement in the home with the client is a priority.

#### **D. LAKE TRANSIT AUTHORITY**

**Recommendation #1:** The LTA should have a succession plan in place for the ED if he is unable to perform his duties.

Response #1: The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #2:** Informational panels should be located inside the busses to make the public aware of the Board of Directors' meeting times and dates, and noting the meetings will allow public input, complaints or suggestions.

Response #2: The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #3:** LTA should allow public service notices, such as: community services, drug and alcohol programs, Veterans Administration options and senior centers.

Response #3: The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #4:** Information to be posted inside busses in some of the empty advertising spaces.

**Response #4:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #5:** LTA should create a link on their homepage to minutes and agendas located on the Lake County/City Area Planning Council website (<http://lakeapc.org/>).

**Response #5:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #6:** Bus schedules should be available on each bus in a visible and convenient location.

**Response #6:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #7:** LTA should create a link on their website to promote bus advertising.

**Response #7:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #8:** LTA should make it easier for riders to comment by placing web address, phone numbers and complaint/satisfaction forms on all busses.

**Response #8:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

**Recommendation #9:** The "Find Your Bus Now" page on the LTA website should be made available at all times.

**Response #9:** The Board has no jurisdiction over the Lake Transit Authority, and the decisions that are made in regards to it.

## **E. LAMPSON FIELD AIRPORT**

**Recommendation #1:** Department of Public Works and Treasurer/Tax Collector review the Lake County Policy and Procedures, Section 7 Chapter 8, concerning collections of past due accounts and take the appropriate actions to collect all past due accounts for Aeronautical Use Fees and Lease payments.

**Response #1:** The Board concurs and refers to the Public Works Director's response and the Tax Collector/Treasurer's response. The Board is pleased that there has been a significant reduction in the past due amount since August 30, 2015.

**Recommendation #2:** The Airport Manager should review and equitably enforce the Lake County Codes and Ordinances (Article X of Chapter 19 of the Lake County Code) to all property owners who own property abutting or adjacent to the Airport with access to the taxiway and have any aeronautical activities.

**Response #2:** The Board concurs and refers to the Public Works Director's response.

**Recommendation #3:** Department of Public Works should (in conjunction with the Fire Department) perform periodic site inspections of hangers, fueling points, and other facilities to ensure the buildings are in compliance with building codes and the National Fire Protection Association Codes.

**Response #3:** The Board concurs and refers to the Public Works Director's response. The DWP can comply with the recommendations for structures on County property or with vendors that are under County contract.

**Recommendation #4:** The transit parking lockbox and envelopes should be made more prominent and available to advise visiting airmen that transit fees are required and must be paid.

**Response #4:** The Board concurs and refers to the Public Works Director's response, and is pleased that the DPW is taking steps to work with private property owners and the Airman's Association to address this recommendation.

**Recommendation #5:** Develop a five to ten year plan to perform maintenance to the taxiway and tarmac pavement to address the cracking and washout of the pavement. The worst areas should be repaired first. This would help preserve the existing asphalt until a re-pavement project can be funded and accomplished.

**Response #5:** The Board concurs and refers to the Public Works Director's response. This plan currently exists in the form of the Pavement Management Plan (PMP) and the Airport Capital Improvement Plan (ACIP).

**Recommendation #6:** Due to the differences in various listings and reports the County Auditor should perform a special audit of the Department of Public Works accounting system. They should cross-reference the accounts in the Tax Collectors office with the Assessor's Office and Department of Public Works office.

**Response #6:** The Board concurs and refers to the Public Works Director's response and the Tax Collector/Treasurer's response.

**Recommendation #7:** Establish the Airport Advisory Committee to advise the Board of supervisors of the needs toward maintaining and improving the Airports operation and safety.

**Response #7:** The Board of Supervisors will take this recommendation under consideration.

**Recommendation #8:** Install signs with information on how to report concerns and safety problems, or deficiencies, from both resident and transient airmen.

**Response #8:** The Board concurs and refers to the Public Works Director's response, and is pleased that the DPW is taking steps to work with private property owners and the Airman's Association to address this recommendation.

**Recommendation #9:** Continue efforts to upgrade the AWOS-A to an AWOS-II or III to improve the weather reporting system.

**Response #9:** The Board concurs and refers to the Public Works Director's response.

**Recommendation #10:** Establish a remote office at the Airport for the Airport Manager and maintenance personnel. This would provide a location to perform various administrative duties and function as a physical point of contact.

**Response #10:** The Board concurs and refers to the Public Works Director's response.

**Recommendation #11:** The Board of Supervisors should review the Aeronautical Use Fee Ordinance to consider increasing fees based on CPI increases since the last increase in 2009.

**Response #11:** The Board agrees with this recommendation.

**Recommendation #12:** Improve the signage indicating the name of the Airport, the name of the Airport Manager, the elevation and contact information.

**Response #12:** The Board concurs and refers to the Public Works Director's response, and is pleased that the DPW is taking steps to work with private property owners and the Airman's Association to address this recommendation.

**Recommendation #13:** Install a kiosk which would provide visitors with local information, a lockbox and envelopes for daily tie-down fees, information on public transportation, taxi and car rental information as well as points of interest in Lake County. This should be located prominently in the area of the Transit Parking Lot.

**Response #13:** The Board concurs and refers to the Public Works Director's response, and is pleased that the DPW is taking steps to work with private property owners and the Airman's Association to address this recommendation.

**Recommendation #14:** Install signage at each taxiway entrance prohibiting autos, trucks, and other vehicles from entering, or crossing the taxiway and active runway in according with Lake County Code (Article X, Chapter 19).

**Response #14:** The Board concurs and refers to the Public Works Director's response.

**Recommendation #15:** The Department of Public Works should expedite the installation of the security fence around the airport.

**Response #15:** The Board concurs and refers to the Public Works Director's response.

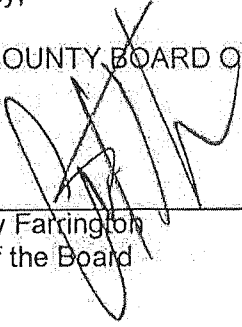
**Recommendation #16:** The Department of Public Works should actively pursue action to resolve the sewage problems with the property. This will allow for further action to proceed toward the Airport Improvement Plan.

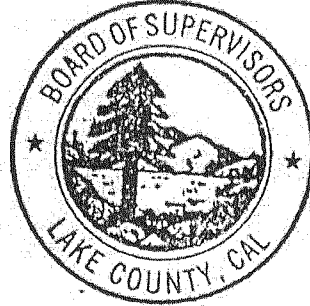
**Response #16:** The Board concurs and refers to the Public Works Director's response. The Board also continues to push forward on the sewer project at Lampson Airfield in any way that it can.

This concludes the Board of Supervisors response to the 2014 - 2015 Civil Grand Jury Report. Once again, the Board thanks each member of the Civil Grand Jury for their efforts to improve the delivery of public services in Lake County.

Sincerely,

LAKE COUNTY BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Anthony Farrington  
Chair of the Board



AF/jr

Attachments

cc: 2014-2015 Civil Grand Jury Foreman